


## SDSMA's Reaccreditation Timeline

*Based on March 2011 Decisions*

Date	Milestone
February, 2010	SDSMA emails Reaccreditation notification to provider with links to documents and forms used in the process and for Confirmation of Intent to Apply for Reaccreditation.  Invoice for Reaccreditation review fee mailed separately.
 February 28, 2010	Provider deadline for submission of: (a) Confirmation of Intent to Apply for Reaccreditation (b) Reaccreditation fee payment
June 1, 2010	SDSMA emails NEXT STEP prompt about the provider's submission of the CME Activity List.
 June 30, 2010	Provider deadline for submission of CME Activity List.
July 15, 2010	SDSMA informs provider of activities selected for performance-in-practice review
August 15, 2010	SDSMA emails NEXT STEP prompt about the accreditation interview scheduling process and submission of interview date preferences.
 August 30, 2010	Provider deadline for submission of accreditation interview date preferences
 September 30, 2010	Provider deadline for receipt of completed self study reports and evidence of performance-in-practice (activity files) by the SDSMA
July - September 2010	SDSMA confirms accreditation interviews with providers
 November 2010- January 2011	Accreditation interviews occur
March 2011	Committee on Medical Education meeting
March 2011	SDSMA Council of Physicians Meeting - Provider receives accreditation decision from the SDSMA after the Council concludes its meeting

### Initial Accreditation Timeline

The timeline for an initial applicant to complete the accreditation process is dependent upon the dates that materials are submitted to the SDSMA. Once a pre-application is approved by the SDSMA, an organization has six months to submit a Self Study Report for initial accreditation. The SDSMA's accreditation process requires a three-month window between the submission of a Self Study Report for initial accreditation and the date of the interview. Based on the date of the survey, the initial applicant is grouped into a cohort of providers that are to receive a decision from the SDSMA at the respective Council. The SDSMA's Council meets four times each year; once per calendar quarter. Within two weeks of the Council meeting at which the applicant would receive a decision, the SDSMA will notify the provider of its findings.